

A. Dependent Student's Information

Name:	SSN #:
Address:	
Date of Birth:	Phone Number:

B. Dependent Student's Family Information

List below the people in your parent's household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s) other children, if your parent(s) will provide more than half their support from July 1, 2017, through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017-2018. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017 and June 30, 2018.

Full Name	Age	Relationship	College	Will be enrolled at least halftime?
<i>Jean Smith (example)</i>	<i>20</i>	<i>Mother</i>	<i>Central University</i>	<i>Yes</i>
		Self		

C. Dependent Student’s Income Information to Be Verified

1. **TAX RETURN FILERS ONLY** – Important Note: If you filed, or will file, an amended 2015 IRS tax return, you must contact your financial aid administrator before completing this section. **Check the box that applies:**

- The student **HAS USED** the IRS Data Retrieval Tool in FAFSA to transfer my 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction.
- The student is **UNABLE OR CHOOSES NOT TO** use the IRS Data Retrieval Tool in FAFSA, and I will submit to the school a **2015 IRS Tax Return Transcript** – Not photocopies of the income tax return.

-OR-

2. **TAX RETURN NONFILERS** – Complete this section if you, the student, will not file and **are not required** to file a 2015 income tax return with the IRS. **Check the box that applies:**

- The student was not employed and had no income earned from work in 2015.
- The student was employed in 2015 and has listed below the names of all the student’s employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached, Attach copies of all 2015 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student’s name and Social Security Number at the top.*

Employer’s Name	2015 Income Earned	IRS W-2 Attached?
<i>Suzy’s Auto Body Shop (Example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

D. Parent’s Income Information to Be Verified

2. **TAX RETURN FILERS ONLY** – Important Note: If the student’s parent(s) filed, or will file, an amended 2015 IRS tax return, you must contact your financial aid administrator before completing this section. **Check the box that applies:**

- The student’s parent **HAS USED** the IRS Data Retrieval Tool in FAFSA to transfer my 2015 IRS income information into the student’s FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The parent is **UNABLE OR CHOOSES NOT TO** use the IRS Data Retrieval Tool in FAFSA, and the parent will submit to the student’s school a copy of the parents **2015 IRS Tax Return Transcript** – Not photocopies of the income tax return.

-OR-

2. **TAX RETURN NONFILERS** – Complete this section if the student’s parent(s) will not file and **is not required** to file a 2015 income tax return with the IRS.

Check the box that applies:

- The parent(s) was not employed and had no income earned from work in 2015.
- The parent(s) was employed in 2015 and has listed below the names of all the parent’s employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is attached. Attach copies of all 2015 IRS W-2 forms issued to the parent(s) by employer(s). *List every employer even if they did not issue an IRS W-2 form. If*

more space is needed, attach a separate page with the student's name and social security number at the top.

Employer's Name	2015 Income Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (Example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

If you do not have copies of your Tax Transcripts or W-2,

A **2015 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

E. High School Completion Status

Provide one of the following documents that indicates the student's high school completion status:

- A copy of the student's high school diploma
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded
- A copy of the student's General Educational Development (GED) certificate or GED transcript
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor degree.
- If state law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If state law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student has completed and documents the successful completion of a secondary school education in a homeschool setting.

Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student and parent must sign this worksheet.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

**Identity and Statement of Educational Purpose
(To be signed at MACU)**

The student must appear in person at Mid-America Christian University to verify his or her identity by presenting a valid government issued photo identification (ID), such as, but not limited to, a driver's license, other state issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Mid-America Christian University for 2017-2018.

Student's Signature

Date

Student I.D.

Official Use Only:

[] Check here if the student appeared in person and presented one of the following photo documents.

_____ Driver's License

_____ Other _____

_____ Passport

_____ State Issued I.D.

School Official's Name

Date Accepted

**If you are not able to appear at MACU in person,
please see the instructions on the following page and
submit it along with the rest of this document.**

**Identity and Statement of Educational Purpose
(To Be Signed With Notary)**

If the student is unable to appear in person at Mid-America Christian University to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose which must be notarized. If the notary statement appears on a separate page that the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Mid-America Christian University for 2017-2018.

(Student’s Signature)

(Date)

(Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary’s name)

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____
(Date)

**Return to: Mid-America Christian University
Student Financial Services
3500 SW 119th Street, Oklahoma City, Oklahoma 73170
Fax: (405) 692-3279
Email: financialaid@macu.edu**