



Job Description

Job Title: Graduate Public Administration Adjunct Instructor	
Division/Department: College of Adult and Graduate Studies	Location: CAGS

Position Type: <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Student Worker	FLSA Status: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt
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**POSITION SUMMARY:** The College of Adult and Graduate Studies at Mid-America Christian University seeks a part-time adjunct instructor with a passion for teaching courses in graduate public administration.

- ESSENTIAL DUTIES AND RESPONSIBILITIES:**
- Teach graduate PA courses.
  - Evaluate student performance in the classroom using outcomes-based assessments.
  - Utilize a variety of appropriate teaching strategies to promote students' critical thinking skills
  - Develop instructional material consistent with course objectives.
  - Maintain expertise and currency in area of teaching responsibility.

**QUALIFICATIONS:**  
 To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:**  
 Must have a doctorate, and an MPA degree or the equivalent. JD's will be considered. Preference will be given to those with a DPA, and those will public administration experience.

**PHYSICAL DEMANDS:**  
 The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:**  
 The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.