Mid-America Christian University

Annual Security and Fire Safety Report 2015

September 29, 2015

Prepared by:
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# Contents

**INTRODUCTION** .......................................................... 4  
**NOTICE OF AVAILABILITY OF ANNUAL SECURITY REPORT** .................................. 4  
**CAMPUS SECURITY AUTHORITIES** ........................................ 5  
**DESIGNATED CAMPUS SECURITY AUTHORITIES** ........................................ 5  
**CAMPUS POLICE DEPARTMENT** .............................................. 6  
**WORKING RELATIONSHIP WITH OTHER LAW ENFORCEMENT AGENCIES** ............ 6  
**TIMELY WARNING POLICY** ................................................. 7  
**DAILY CRIME LOG** ........................................................... 8  
**EMERGENCY RESPONSE AND EVACUATION PROCEDURES STATEMENT** ............ 8  
**NOTIFICATION TO UNIVERSITY COMMUNITY ABOUT AN IMMEDIATE THREAT** ... 10  
**MEDICAL EMERGENCIES** ................................................... 9  
**CAMPUS WIDE EMERGENCY RESPONSE** .................................... 11  
**CRIME PREVENTION** .......................................................... 12  
**PERSONAL SAFETY** ........................................................... 12  
**ESCORT SERVICE** ................................................................ 15  
**NATURAL DISASTERS** .......................................................... 15  
**SEX OFFENDER REGISTRY** .................................................... 18  
**REPORTING PROCEDURES (GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY)** .................................................. 18  
**CRIME REPORTING** .............................................................. 18  
**CONFIDENTIAL CRIME REPORTING** ....................................... 19  
**CRIMES DISCLOSED TO A PASTORAL OR MENTAL HEALTH COUNSELOR** ... 19  
**CRIMES IN PROGRESS** ......................................................... 20  
**CRIME DISCLOSURE** ............................................................ 20  
**DEFINITION OF TERMS FOR STATISTICAL CHARTS** ......................... 20  
**CRIME DEFINITIONS** ............................................................ 22  
**CRIME STATISTICS** ............................................................. 25  
**OBTAINING REPORTS** ........................................................... 25  
**OFF-CAMPUS CRIME** ........................................................... 26
INTRODUCTION

The Mid-America Christian University Department of Public Safety is the law enforcement division of Mid America Christian University and was authorized by State Statute, Title 74, SS 360.17, in 2007 that gave the President the authority to appoint the Chief of Police, which then appoints peace officers.

The Mid-America Christian University Department of Public Safety provides the necessary services one would expect from any city, county or state law enforcement agency, and is responsible for enforcement of all state laws as well as rules and regulations of Mid America Christian University. Mid-America Christian University Department of Public Safety has the legal authority to make arrests, issue traffic citations, conduct criminal investigations, serve warrants, and issue citations for parking violations.

The Mid-America Christian University Department of Public Safety provides a sensitive, meaningful, measured approach to situations which require police assistance, while at the same time maintaining the autonomy of the University.

The Mid America Christian University main campus consists of more than 69 acres, 11 permanent buildings; all of which are protected by the Mid-America Christian University Department of Public Safety. The location of all main campus property is 3500 SW 119th, Oklahoma City, Ok, 73170. The department consists of commissioned police officers, reserve officers, and campus safety officers. The Mid-America Christian University Department of Public Safety has the responsibility for the protection of persons and property of approximately 1218 students, 158 faculty/staff members, and many visitors that frequent the campus each year.

Mid-America Christian University Department of Public Safety has complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with investigators from Mid-America Christian University Department of Public Safety, the Oklahoma City Police, Cleveland County Sheriff’s Office, and Oklahoma State Bureau of Investigation may be deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at either campus judicial system, or county.

NOTICE OF AVAILABILITY OF ANNUAL SECURITY REPORT

The Federal Student Right-to-Know, Crime Awareness and Campus Security Act, now cited as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” and herein identified as the “Clery Report,” requires institutions of higher education to annually prepare and publish a report concerning campus crime statistics and security policies.
The report is distributed through appropriate publications, mailings, or computer networks to all current students and employees, as well as to all prospective students and employees upon request. The report contains annual specific campus crime and arrest statistics and campus policies and practices intended to promote crime awareness, campus safety, and security. This report is prepared by Director of Public Safety Joe Koerner of Mid-America Christian University Department of Public Safety.

Copies of this report may be obtained by visiting Mid-America Christian University Department of Public Safety or University website: [http://www.macu.edu/consumer-information.html](http://www.macu.edu/consumer-information.html).

A copy of this report can also be obtained in person by contacting Director of Public Safety Joe Koerner at:

Name: Joe Koerner  
Address: 3500 SW 119th Street, Oklahoma City, Ok 73071 (Fowler Center)  
Phone: (405) 694-5242  
Fax: (405) 692-3237  
Email: [publicsafety@macu.edu](mailto:publicsafety@macu.edu)

**CAMPUS SECURITY AUTHORITIES**

The U.S. Department of Education defines campus security authorities as:

- A campus police department or a campus security department of an institution.

- Any individual or individuals who have responsibility for campus security but who does not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).

- Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.

- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.

**DESIGNATED CAMPUS SECURITY AUTHORITIES**

The following individuals are designated campus security authorities:

Vice President for Student Engagement and Success  
Vice President of Strategic Initiatives  
Associate Dean of CAS  
Associate Dean of CAGS
Mid-America Christian University Department of Public Safety have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving university rules and regulations are committed by a university student, the campus police may also refer the individual to the disciplinary division of student affairs. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with investigators from Mid-America Christian University Department of Public Safety, city police departments, and county sheriff’s departments may be deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at municipal, county, or federal court.

Mid-America Christian University Department of Public Safety personnel work closely with local, state, and federal police agencies and have direct radio communication with the Cleveland County Sheriff’s Department on the Norman Police radio network.

By mutual agreement with state and federal agencies, the Mid-America Christian University Department of Public Safety maintains a link with the OSBI. Through this connection, police personnel can access the National Crime Information Computer system as well as all information enforcement system. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state, and federal law enforcement information.

WORKING RELATIONSHIP WITH OTHER LAW ENFORCEMENT AGENCIES

The university recognizes that laws and rules are necessary for society to function and supports the enforcement of law by governmental agencies and rules by officials of the university. All persons on the campus are subject to these laws and rules at all times. While the university is private property, and constitutional protections apply, law enforcement officers may enter the campus to conduct business as needed. All law enforcement agencies are expected to check in with Mid-America Christian University Department of Public Safety when on campus. Mid-America Christian University Department of Public Safety is recognized by the State of Oklahoma as a law enforcement agency.

Mid-America Christian University Department of Public Safety enjoys strong relationship with the Cleveland County Sheriff’s Office (CCSO). Mid-America Christian University Department
of Public Safety personnel are police officers with law enforcement and arrest authority on campus. The exercise of that authority is described in a “Memorandum of Understanding” (MOU) between CCSO and Mid-America Christian University Department of Public Safety that outlines which law enforcement agency will have jurisdiction over which types of offenses. However, as a matter of course, serious crimes are the reported to the CCSO for assistance if needed.

As noted in the introduction and the emergency policies, CCSO is notified of all serious crime on campus, and is immediately notified of major crimes via the telephone or two-way radio. The university relies on the telephone or two-way radio to contact the county or local emergency dispatch center for fire and emergency medical needs. All victims are offered an opportunity to report crimes to Mid-America Christian University Department of Public Safety, Cleveland County Sheriff’s Office and/or Oklahoma City Police Department where appropriate under the MOU.

Annually, the Undersheriff of the Cleveland County Sheriff’s Office is provided with a summary of all crime occurring on campus. Frequent meetings or telephone conversations between the Undersheriff and the director of Mid-America Christian University Department of Public Safety allow for exchanges of routine information on a timely basis. Additionally, special needs are communicated between agencies as they occur. In some instances where Oklahoma State Bureau of Investigations and/or the Oklahoma Highway Patrol resources are needed the Mid-America Christian University Department of Public Safety will ask for assistance. Crimes committed at off campus facilities under the control of MACU will be disclosed in these statistics if they come to the attention of Mid-America Christian University Department of Public Safety.

**TIMELY WARNING POLICY**

To help prevent crimes or serious incidents, the Mid America Christian University Department of Public Safety in conjunction with other departments on campus will issue timely warnings. These warnings are to notify Mid-America Christian University community members about crimes or other serious incidents in and around the community. If a situation arises that, in the judgment of the Director of Public Safety, Vice President for Student Engagement and Success, and Jody Allen Chief Information Officer, constitutes an ongoing or continuing threat, a campus-wide warning will be issued. The warnings will be issued via e-mailed, text (Blackboard Connect) message, bulletin boards or other available means, as reasonably and timely as possible to faculty, staff, and students, distributed throughout campus, provided to campus media, posted on the Mid-America Christian University Department of Public Safety website and, if appropriate, posted in off-campus areas frequented by students.

The purpose of timely warnings is to provide the Mid-America Christian University community with more immediate notification. Anyone with information warranting a timely warning should report the circumstances to:

Name: Department of Public Safety  
Address: 3500 SW 119th Street, Oklahoma City, Ok 73071 (Fowler Center)
DAILY CRIME LOG

A daily crime log is available for review 24 hours a day at 3500 SW 119th Street, Oklahoma City, Ok 73071 (Fowler Center). The information in the crime log typically includes the case number, classification, date reported, date occurred, time occurred, general location and disposition of each crime. It does not include names of the parties involved.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES STATEMENT

The Director of Public Safety will immediately notify the campus community in the event and confirmation of an emergency or dangerous situation involving an immediate threat to the health or safety of the campus community.

The decision to notify the community will be based on a case-by-case basis. The initial recommendation will be made by law enforcement personnel at the scene and they will request notification of the campus community based on their professional judgment. This recommendation can be made to any senior administrator, but is typically made to the President, Executive Vice President or the Vice President for Academic Affairs. The person’s responsible for sending the official notification to the Campus community include, but is not limited to, the MACU Director of Public Safety, the MACU Chief Information Officer and the Director of Communications. In the event of an incident that would require the larger community to be notified, information will be sent through the internet, local media, and local cable channels if appropriate.

Mid-America Christian University Department of Public Safety and designated persons will test the Emergency Plan annually and document the information concerning a description of the exercise, i.e. date, time and if announced or not announced. This documentation will be kept in the Annual Security Report paper file at the Mid-America Christian University Department of Public Safety Department.

FIRE SAFETY

To help assure your safety, all University buildings, including residence halls, have clearly marked and illuminated emergency exit signs, which indicate evacuation routes. In some buildings, these signs remain illuminated at all times; in other buildings, they become illuminated when a fire alarm is activated or the power is disrupted. The University regularly tests the lighting in these signs to assure that it is adequate day and night. Additionally, buildings have emergency lighting systems, which provide illumination for a short period of time sufficient to permit evacuation.

In order to acquaint everyone with the sound of the fire alarm and the exit routes to be followed, the Mid-America Christian University Department of Public Safety will conduct fire drills on at least an annual basis. It is each employee’s responsibility to make sure he/she knows the proper
evacuation routes. Additionally, faculty members and supervisors assume the role of monitors/coordinators for their students and subordinates during such drills or actual emergencies.

Therefore, faculty members/supervisors should:

1. Inform students/subordinates of the location of and routes to area exits prior to an emergency.

2. Inform students/subordinates of the location of the nearest fire extinguisher prior to an emergency. If a fire is small, contained, and you are trained with the use of a fire extinguisher and are not compromising your safety, you may try to extinguish it.

3. Instruct students/subordinates to evacuate calmly and quietly when notified by fire alarm activations or by the Mid-America Christian University Department of Public Safety. Ensure that priority is given to safety. Take only your essential belongings with you. Assist with evacuating persons with disabilities. (See “Additional Note” at end of section.)

4. Ensure that classroom/office doors are closed and overhead lights turned off after everyone has evacuated.

5. Instruct students/subordinates to walk, not run, during evacuation.

6. Advise students/subordinates to use the stairs, not elevators, during evacuation.

7. Assemble as a group, based upon the aforementioned evacuation areas at least 500 feet away from the building. Do not assemble near fire lanes, hydrants, doors, and streets, where you might impede the access of emergency responders. Instructors/supervisors shall report anyone unaccounted for to The Mid-America Christian University Department of Public Safety immediately.

8. Remain as a group and wait for further instructions. The Mid-America Christian University Department of Public Safety will inform all concerned when the building is safe for re-entry.

9. If you become trapped in an office or building, try to gain access to a window. If possible, place something at the bottom of the door to reduce smoke from entering the room. Since smoke rises, remain as low to the floor as possible. Communicate your location to the Mid-America Christian University Department of Public Safety any way you can.

Additional note: The Student Success Center will obtain information from disabled students regarding their preference for method of evacuation e.g., with or without wheelchairs during an evacuation and will include that information in a faculty notification memo. The instructor will identify a primary and alternate student/employee to assist the disabled person during an emergency. Instructors should designate these primary and alternate students during the first class period; supervisors should designate these employees as staff changes. Additionally,
instructors should assign students with disabilities to seats nearest to the door to expedite their evacuation, if this does not interfere with their academic programs.

**NOTIFICATION TO UNIVERSITY COMMUNITY ABOUT AN IMMEDIATE THREAT**

If the Director of the Department of Public Safety confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Mid-America Christian University community, the Mid-America Christian University Department of Public Safety or the Director of Communications will utilize some or all of the systems described under the Timely Warning Policy (located at page 7-8) to communicate the threat to the Mid-America Christian University community or appropriate segment of the community if the threat is limited to a particular building or segment of the population. The Mid-America Christian University Department of Public Safety without delay – and taking into account the safety of the community – determines the content of the notification and initiates the notification system unless issuing a notification will, in the judgment of the responsible authorities (including Mid-America Christian University Department of Public Safety Director), compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Emergency Notification Tests are conducted by Chief Joe Koerner or his designee weekly and the information is recorded on the daily activity log.

Fire Drill (Announced)
October 10, 2014
1pm

Severe Weather (Announced)
October 29, 2014
4pm

Lockdown (Active Shooter) (Unannounced)
December 11, 2014
1pm

**MEDICAL EMERGENCIES**

Steps to take in a medical emergency:

1. Do not move the patient unless his or her life is in danger.
2. Have someone stay with the patient until help arrives.
3. Call 911. Tell them your name, your exact location and a brief description of the problem. Do not hang up until told to do so.
4. Meet emergency personnel to guide them to the patient.
CAMPUS WIDE EMERGENCY RESPONSE

The purpose of this policy is to establish emergency response procedures for Mid-America Christian University as required by the Higher Education Opportunity Act of 2008. This policy applies to all students and employees of Mid-America Christian University.

The Mid-America Christian University Department of Public Safety may issue a Campus Crime Alert whenever a report is received of a violent crime against a person or a substantial crime against property on campus that represents a serious or ongoing threat to the safety of students, faculty and staff. Alerts may be assigned the same number as the corresponding police report and provide details of the crime, a description of the suspect if known, information on whom to contact with information and safety tips. Campus Crime Alerts may be e-mailed, text (Blackboard Connect) message, bulletin boards or other available means, as reasonably and timely as possible to faculty, staff, and students, distributed throughout campus, provided to campus media, posted on the MACU web site and, if appropriate, posted in off-campus areas frequented by students. Whenever the Oklahoma City Police issue a news release about an off-campus crime that represents a serious or ongoing threat to the safety of students, faculty, and staff, the university may assist in publicizing the crime on campus. Campus Crime Alerts typically include the following information:

1. A succinct statement of the incident.
2. Any connection to previous incidents.
3. Physical description and/or composite drawing of the suspect, if appropriate.
4. Date and time the bulletin was released.
5. Other relevant and important information.
6. Appropriate safety tips.

Emergency Text Messaging System

The university provides emergency notification services (Blackboard Connect) to the university community via cell phone text messages and email. The Emergency Text Messaging System is available to students, faculty, and staff on Main Campus and North location. To participate in this service, individuals must register through the MACU Web site. Sign up for Blackboard Connect alerts. Messages may be used for situations that pose immediate danger or the closing of an entire campus. Messages about Campus Crime Alerts generally will not be sent unless it is decided there is imminent threat of danger. This notification service is provided in addition to existing emergency reporting procedures and does not replace or eliminate any emergency notification system (e.g., tornado sirens).
CRIME PREVENTION

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Mid-America Christian University Department of Public Safety personnel facilitate programs for student, parent, faculty, and new employee orientations, student organizations, community organizations, in addition to quarterly programs for Housing Services Resident Advisers and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes. MID-AMERICA CHRISTIAN UNIVERSITY DEPARTMENT OF PUBLIC SAFETY’s training division teaches a personal safety class in the fall and spring semesters. This is a comprehensive course that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training.

Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well or contact campus police for an escort.

We encourage quick reporting of criminal incidents, no matter how small or insignificant they may appear. Victims have the right to expect and demand proper investigation of any crime, and their involvement and cooperation are vital to each case. All crimes are investigated immediately and thoroughly. Follow-up investigations will continue to collect other information and evidence to identify and apprehend the offenders. When caught, Mid-America Christian University Department of Public Safety works in partnership with the Cleveland County Sheriff’s Office and the county court system to prosecute the offenders. There are steps you can take to avoid becoming a victim and to ensure your personal safety.

PERSONAL SAFETY

The following precautions provide guidance.

Protecting your property can be the first step in avoiding victimization.

Steps include:

1. Lock your door whenever you leave your room for ANY length of time or when you are sleeping. Always lock all car doors.
2. Never prop open any door
3. Do not leave valuables or cash in plain view. Protect all valuables in your room, such as wallets, jewelry, credit cards, cash and computers.
4. Make copies of all your credit cards and other valuables in your wallet.
5. Protect your books and put your name or identifying marks in several locations.
6. Report all losses and incidents to the Mid-America Christian University Department of Public Safety.
7. Do not loan your keys to anyone, Do Not hide your keys outside your apartment/room, or put your name or address on your keys.
8. Take all valuable items home with you during vacations or breaks.
9. Do not send cash through the mail.
10. Never leave your belongings unattended in public areas or the laundry area.
11. During semester check-in and checkout, lock your car between trips inside the residence hall.
12. Lock your bicycle in the bicycle rack.
13. Record all your valuables (with serial numbers) on a “Dorm Contents Inventory” sheet. These are available from your hall director or at Mid-America Christian University Department of Public Safety. These sheets may be turned in to your hall director or Mid-America Christian University Department of Public Safety (or both).
14. Mid-America Christian University Department of Public Safety has an engraver we will loan out (at no charge) to allow you to mark valuables.

The second step in avoiding victimization is protecting your personal safety. There are several ways and areas that you can take steps – in your home, when driving, or while out walking or jogging. These ways are outlined below.

**When at home, in an apartment, or residence hall:**
1. Keep your room door locked when you are napping or sleeping.
2. Never let unauthorized persons come into your room, enter residence halls, or enter apartment security doors. Always ask to see proper identification. Any suspicious activity should be reported to the police immediately.
3. Never prop open inside or outside doors.
4. Do not hide keys outside of your room or apartment. Do not put your name or address on your keys.
5. Avoid working or studying alone in a campus building.
7. If you are awakened by an intruder inside your room, do not attempt to apprehend the intruder. Try to get an accurate description of the intruder and then call the police.

**When driving:**
1. Carry your car keys when approaching your vehicle so you can enter quickly.
2. Lock your doors and keep windows rolled up whenever possible. Always check underneath your car and in the rear seat for intruders before entering your automobile.
3. Drive on well-traveled and well-lit streets.
4. Never hitchhike, and never pick up hitchhikers.
5. If someone tries to enter your stopped vehicle, sound the horn and drive to a safe area such as a police station.
6. If your vehicle breaks down, ask any person who stops to help to call the police. Do not allow any person access to you or inside your car. Roll down your window no more than an inch. Be aware that an accident may be staged to provide the other driver an opportunity to commit a criminal act.
7. Leave enough room between your car and the one ahead of you so you can drive around it if necessary.
8. Call ahead when driving to your home or apartment late at night and have someone watch you walk from your car to the residence.

**While walking or jogging:**
1. Avoid walking or jogging alone, and walk in groups of two or more at night.
2. Avoid dark or vacant areas. Walk along well-lit routes. Avoid vulnerable, no exit places.
3. Be alert to your surroundings. If you suspect you are being followed: Run in a different direction, go to the other side of the street and yell for help, or move quickly to a lighted area, a group of people, or an emergency phone.

4. Have your keys ready when returning to your residence hall or apartment. Keep your personal or valuable items concealed and close to your body.

5. Report suspicious persons or behavior to the police.

**Steps to follow to ensure the safety of your bicycle:**

1. Register your bicycle with the Mid-America Christian University Department of Public Safety by including it in a Dorm Contents Inventory list. Engrave a special marking to identify it.

2. Lock your bicycle at a bike rack.

3. Use a high quality “U” bolt lock and/or a quality chain or cable and lock.

4. If your bicycle is stolen, contact the Mid-America Christian University Department of Public Safety immediately.

**Steps to follow if you see suspicious activity or persons:**

If you see any suspicious activity or person(s) on or near the University campus, it is your responsibility to call the Mid-America Christian University Department of Public Safety at ext. 3100 or (405) 694-5242 or the Cleveland County Sheriff’s Office at (405) 701-8916. Do not assume what you see is an innocent activity or that another individual has already called the police. Do not worry about being embarrassed; rather, think about what could happen if you do not act.

**Suspicious persons may include:**

1. Person(s) loitering about at unusual hours and locations.

2. Person(s) running, especially if something of value is being carried.

3. Person(s) exhibiting unusual mental or physical symptoms. Person(s) could be under the influence of drugs or needing medical or psychiatric assistance.

4. Person(s) carrying property that might be suspicious depending on the circumstances.

5. Person(s) going from room to room trying doorknobs.

**Other unusual situations may be:**

1. Open or broken doors or windows.

2. Unusual noises—anything suggestive of foul play, danger, or illegal activity.

3. Person(s) sitting in parked vehicles for an extended period of time.

4. Vehicles driving slowly in a parking lot at night.

5. Any person(s) not affiliated with the University community.

Do not assume the person(s) may be a visitor(s) or University staff that you have not seen before. Call the Mid-America Christian University Department of Public Safety immediately.
SERVICES

The Mid-America Christian University Department of Public Safety offer services to our staff, faculty, and students in addition to performing routine patrolling duties. They provide building unlocks, as well as vehicle unlocks, jumpstarts, and air assists at no charge to vehicles on campus property.

Our participation in athletic and special events promotes a sense of safety and security to visitors and campus personnel and students as well.

Our office is always willing to share statistics, insights, and experiences as a basis for class reports or vocational interests or as class presentations.

We also provide escorts, money transports, and emergency message notifications as directed in our policy and procedures.

The Mid-America Christian University Department of Public Safety strive to provide proactive law enforcement and public service to the entire University community.

The Mid-America Christian University Department of Public Safety will also escort students and employees when necessary for safety concerns.

NATURAL DISASTERS

The following information is a guideline to aid you in determining what action you should take in severe weather.

Tornado WATCH: Conditions are such that storms capable of producing a tornado may develop.

Tornado WARNING: Either a tornado has been sighted or it is highly probable that one will develop. A warning will be signaled by the storm warning sirens.

TORNADO SAFETY

The National Weather Service issues a tornado “watch” whenever conditions are favorable for the formation of such storms; it issues a “warning” when such storms have formed and may pose an imminent threat. The Mid-America Christian University Department of Public Safety shall monitor both “watch” and “warning” alerts.

Personnel need to be aware that tornado-warning periods may be shorter and that damage may be more severe than that of thunderstorms. MACU will be alerted to any possible tornado warnings by the public sirens of Oklahoma City, internal university email, and the Mid-America Christian University Department of Public Safety Audible Alert System. Students and employees may opt-in to the alert system by submitting the required information at https://macu.bbcportal.com.
If a tornado warning has been issued and you are inside:

1. Move to the basement of the Library or Fowler Center, if time permits; otherwise, take precautions where you are.

2. Stay inside.

3. Stay away from outside walls, windows, mirrors, glass, overhead fixtures, and unsecured objects, such as filing cabinets and bookcases.

4. If possible, move to an interior corridor, room, or office without windows and crouch low to the ground with your hands covering the back of your head and neck.

5. Do not use elevators.

6. Assist persons with disabilities to the safest area on the same floor.

7. Wait out the storm and expect the power to go off. Be alert to downed power lines and unstable structures.

8. Render aid to the injured and notify the Mid-America Christian University Department of Public Safety immediately of injuries and damage.

If a tornado warning has been issued and you are outside:

9. Look for a nearby safe structure in which to seek shelter.

10. If you are in your car, get out of it; never try to outrun a tornado.

11. If there is no shelter, lie down flat in a low area, such as a ditch away from trees, power lines and poles, and cover the back of your head and neck with your hands.

12. Wait out the storm and expect the power to go off. Be alert to downed power lines and unstable structures.

13. Render aid to the injured and notify the proper authorities immediately of injuries and damage.

**EARTHQUAKE SAFETY**

There are two sensory indicators of earthquakes: sound and motion. Both vary widely. Depending on an individual’s distance from the center of the quake, sound may not be noticed. Alternatively, sounds may resemble anything from a rifle shot to rumbling thunder. Motion may range from a minor shake to a catastrophic shifting of the earth. Most earthquakes in Oklahoma are minor and require no emergency procedures; however, more severe earthquakes have
occurred in the area and remain potential threats. Should significant shaking of a building or the earth be experienced, the following procedures should be followed.

1. If you are inside, immediately take cover under a table or desk, or stand in a doorway or other structure that will provide cover from falling objects. In areas where cover is not available, kneel at the base of an interior wall and face the wall with your head down and covered by your arms. Turn your body away from windows and mirrors. Be alert for falling objects and stay away from overhead fixtures, filing cabinets, bookcases and electrical equipment.

2. If you are outside, try to move to an open area away from buildings, trees, power lines, and poles. If you are unable to move to an open area, watch for falling objects, and be aware that the ground may sink and craters may form.

3. If you are in an automobile, stop your vehicle in the nearest open area. Stay in the vehicle until the shaking stops. Since bridges and overpasses may have been weakened, do not park under or drive on them.

4. After an earthquake, be aware of the possibility of aftershocks. Survey your immediate surroundings to see if there are individuals requiring assistance—for example, the disabled, those requiring first aid, or those trapped under fallen debris. If it is possible and you judge it safe to provide assistance, do so. Do not move injured persons unless they face life-threatening situations, such as fires or the imminent collapse of a building. If it is not possible to render assistance or you judge it unsafe to do so, attempt to contact the Mid-America Christian University Department of Public Safety and provide information about the location of those individuals needing assistance. If you are not able to contact the Mid-America Christian University Department of Public Safety because of power outages, make a mental note of the people needing assistance and their locations, and then attempt to exit the building.

5. Open doors carefully. Watch for falling objects and downed electrical lines. Do not use elevators. Do not use matches or lighters as gas lines may have ruptured. Once outside, move to an area away from buildings, signs, trees, and utility poles that may pose a threat if they collapse or fall. Immediately contact any MACU Police Officer or other emergency personnel and convey to them information about those who may remain in the building.

6. Since buildings may have experienced significant structural damage and aftershocks are likely, do not re-enter any buildings unless the Mid-America Christian University Department of Public Safety or emergency personnel indicate that you may.

7. In cooperation with any external emergency personnel available, the Director of Public Safety/Chief of Police shall direct all post quake operations, including search and rescue, assistance to the injured, shutdown of campus utilities, damage assessments, and communications with the media and university personnel.
SEX OFFENDER REGISTRY

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained.

Oklahoma law (Title 57, Sections 583-584) requires anyone required to register as a sex offender do so with both their local law enforcement (municipal or county) agency at their residence and also with the police or security department of any institution of higher education at which they are enrolled as a student (full-time or part-time), are an employee (full-time or part-time) or reside (or intend to reside or stay) on any property owned or controlled by the institution of higher education.

Information on any sex offender who works for, attends, or lives on property owned by Mid-America Christian University can be found at Mid-America Christian University Department of Public Safety, Oklahoma City Police Department, Cleveland County Sheriff’s Office, and The OSBI is responsible for maintaining this registry. Follow the link below to access the FBI Sex Offender Registry (individual states included). http://www.fbi.gov/scams-safety/registry

REPORTING PROCEDURES (GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY)

CRIME REPORTING

Crime victims and witnesses to a crime, regardless of the crime, are encouraged to promptly report incidents to the Mid-America Christian University Department of Public Safety or other appropriate police agencies. To report a crime, the victim, if he or she elects to, or witness needs only to call the police and a police officer will meet them to gather information. An official report will be made with copies available to the victim after a completed investigation. Each month, the number of incidents in each category of crime are counted and reported to the Oklahoma State Bureau of Investigation, which in turn provides the information to the Federal Bureau of Investigation.

Each year, the FBI publishes a book of crime statistics, “Crime in the United States,” which includes accurate accounting of the criminal incidents that occurred on the Mid-America Christian University campus.

To report a crime in progress, dial 911, or dial extension 711 from a campus phone or call (405) 694-5242 when off campus or using a cell phone.
CONFIDENTIAL CRIME REPORTING

Confidential reporting of crimes is allowed at Mid-America Christian University. If, for a personal reason, a person does not wish to report an on-campus crime or suspected crime to the police, that person may anonymously report it. If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Mid-America Christian University Department of Public Safety Chief or a designee of MACU can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

CRIMES DISCLOSED TO A PASTORAL OR MENTAL HEALTH COUNSELOR

To be exempt from disclosing reported offenses to appropriate Mid-America Christian University officials, a pastoral or mental health counselor must be acting in their role as a pastoral or professional counselor. This exemption does not relieve counselors of the duty to exercise reasonable care to protect a foreseeable victim from danger posed by the person being counseled. When speaking to a victim or witness to a crime, counselors are encouraged to inform the individual to report the crime to the police.

A pastoral counselor is a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

A mental health counselor is a person whose official responsibility with the university includes providing mental health counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. This definition also applies to professional counselors who are not employees of the institution but are under contract to provide counseling to the institution.

Note that the pastoral counselor or mental health counselor must report the crime to Mid-America Christian University police for purposes of including the incident in the annual crime statistics only. Personal information will not be conveyed when making this disclosure unless the victim consents to such disclosure.
CRIMES IN PROGRESS

To report a crime in progress, a person, victim or witness can dial 911, or call 711 from a campus phone or (405) 692-5242. Any reporting method will stimulate the response of police, fire, ambulance, or other first responders. In addition, the victim of a serious crime can request support personnel, such as ministers and rape crisis or domestic violence counselors, during or after reporting the incident.

Additionally, crime victims may be eligible for funds through victims’ compensation laws administered by the local district attorney’s office.

Prompt reporting of criminal activity to the police enables a quick response, a timely warning, and a safer campus for everyone.

If you are the victim of a crime or a witness to one, you should do the following:

1. **Call the police immediately:** Dial 911 for emergencies or call 711 from an on campus phone or (405) 694-5242 from a cell phone.

2. **Obtain a description:** Attempt to obtain a description of the offender(s), including gender, age, race, hair, clothing and distinguishing features. Also attempt to obtain a description and license number of any vehicle(s) involved. Note the direction of travel of any offender(s) or vehicle(s) and report these to the police.

3. **Preserve the crime scene:** Do not touch any items involved in the incident. Close off the area of the incident, and do not allow anyone in the crime area until police arrive.

CRIME DISCLOSURE

Mid-America Christian University policies and procedures require the publication of annual crime statistics. Included in this report are crimes reported to the Mid-America Christian University Department of Public safety and other campus officials, including Student Life, the Title IX coordinator, and local law enforcement. Crime statistics are collected by: Contact Mid-America Christian University Department of Public Safety at ext. 3100 or (405) 694-5242 (non-emergencies), or dial 711 from a campus phone (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residential Halls should be reported to the Mid-America Christian University Department of Public Safety. In addition, you may report a crime to the following areas:

President
Executive Vice President
Vice President for Academic Affairs
Vice President for Student Engagement and Success
Vice President of Strategic Initiatives
Law Enforcement/Full Time and Reserve
Dean/Chairs of Departments
Human Resource Department
Director of Student Life
Athletic Director/Coaches
Coordinator/Resident Assistant
SGA President

For off-campus options you may call the Cleveland County Sheriff’s Office at (405) 701-8916. Mid-America Christian University Department of Public Safety and the Cleveland County Sheriff’s Office have a mutual aid and working agreement. Each department augments the other within their jurisdictions during mutual investigations, arrest, and prosecutions. Mid-America Christian University Department of Public Safety personnel attend regular meetings with local law enforcement agencies to exchange ideas and problems that may be of concern for the University community.

Dispatchers are available at these respective telephone numbers 24 hours a day to answer your call. In response to a call, Mid-America Christian University Department of Public Safety or Cleveland County Sheriff’s Office will take the required action, dispatching an officer, or asking the victim to report to Mid-America Christian University Department of Public Safety to file an incident report.

The tables on pages 29-30 (Campus Crime Report) comply with the Clery Act.

The crime and arrest statistics reported are those that occurred within the jurisdictional boundaries of campus. They do not include off-campus private housing, which are within the Oklahoma City Police jurisdiction. Crimes occurring on public property immediately adjacent to campus are also reported when available. Crime statistics concerning other locations are available at the Oklahoma City Police Department or Cleveland County Sheriff’s Office.

**DEFINITION OF TERMS FOR STATISTICAL CHARTS**

The charts setting forth statistical data on reported crimes include the following terms.

**Campus:** Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in the direct support of, or related to, its educational purpose.

Main Campus: 3500 SW 119th Street Oklahoma City, Ok 73170

**Clergy Geography:** Buildings and property that are part of the institution’s campus; the institution’s non-campus buildings and property; and public property within or immediately adjacent to and accessible from the campus.
Residence Hall: Those buildings and parking lots designated as Residence Halls and University Apartments area.

Other: Any non-res area on campus.

Non-Campus Building or Property: Buildings or property owned or controlled by a student organization, such as a fraternity or sorority, recognized by the institution, and any building or property (other than a branch campus) owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is used by students and is not within the same reasonable contiguous geographical area of the institution.

NORTH LOCATION-11600 Broadway Extension, Oklahoma City, OK 73114.

Public Property: All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, street or other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution, if the facility is used by the institution in direct support of, or in a manner related to the institution’s educational purposes.

CRIME DEFINITIONS

The following definitions are those used in the Uniform Crime Reporting System of the United States Department of Justice’s Federal Bureau of Investigation.

Aggravated Assault: An unlawful attack of one person by another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.

Arson: Any willful or malicious attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another. Only fires determined to have been willfully or maliciously set are classified as arson.

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with the intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Criminal Homicide: The willful (negligent or non-negligent) killing of one human being by another.

Dating Violence: Dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with another person. The existence of such relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction.
between the persons involved in the relationship. Dating violence includes but is not limited to sexual or physical abuse or the threat of such abuse. Dating violence does not include acts that meet the definition of domestic violence.

**Domestic Violence:** Domestic violence is a felony or misdemeanor crime of violence committed by a:

- current or former spouse or intimate partner of the victim,
- person with whom the victim shares a child in common,
- person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner,
- person similarly situated to a spouse of the victim under the domestic or family violence laws of Oklahoma; or
- any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of Oklahoma.

Domestic violence is a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic or psychological actions or threats of actions that influence another person.

**Drug Law Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Hate Crimes:** A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. For the purposes of this definition, the categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national original, and disability.

**Larceny:** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another without use of force or violence. It includes shoplifting, picking pockets, purse snatching, thefts from motor vehicles including parts and accessories, bicycle and computer thefts.

**Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.
**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle by someone other than the registered owner.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sex offenses:** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

**Sexual assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape, defined as follows:
- **Rape** means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** means the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** means non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** means non-forcible sexual intercourse with a person who is under the statutory age of consent (age 16).

**Stalking:** Stalking refers to one who engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.
- **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property.
- **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.
- **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; and all attempts to commit any of the aforementioned. Mid-America Christian University policy prohibits deadly weapons on campus with limited exceptions. Firearms on campus must be stored at the Mid-America Christian University policy Department of Public Safety.
## Crime Statistics

### Number of Arrests/Referrals for Selected Offenses

<table>
<thead>
<tr>
<th>Offense Type</th>
<th>Mid-America Christian University</th>
<th>Non-Campus</th>
<th>Public Property</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Law Violations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arrest</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Referral</td>
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<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Drug Law Violation</td>
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<td></td>
</tr>
<tr>
<td>Arrest</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Referral</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Weapons Law Violation</td>
<td></td>
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<tr>
<td>Arrest</td>
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<tr>
<td>Referral</td>
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<td>0</td>
</tr>
</tbody>
</table>

### Number of Incidents for Selected Offenses

<table>
<thead>
<tr>
<th>Offense Type</th>
<th>Mid-America Christian University</th>
<th>Non-Campus</th>
<th>Public Property</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stalking</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Total Crimes Reported

<table>
<thead>
<tr>
<th>Offense Type</th>
<th>Mid-America Christian University</th>
<th>Non-Campus Building or Property</th>
<th>Public Property</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Forcible Sex Offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>
HATE CRIMES

2012: No hate crimes were reported.

2013: No hate crimes were reported.

2014: No hate crimes were reported.

OBTAINING REPORTS

To request a copy of a report or ask other related questions, contact the Mid-America Christian University Department of Public Safety at (405) 694-5242.

Requests for incident reports or traffic crash reports by persons involved generally will be processed when the investigation is completed. Mid-America Christian University faculty, staff, and students are not charged for obtaining report copies when involved in the reported incident.

The Mid-America Christian University Department of Public Safety is committed to complying with its the Freedom of Information Act (F.O.I.A.) without undue delay, but realizes that under certain circumstances the release of records may have an impact on victims, witnesses and the integrity of investigations. If an investigation is ongoing and still open, a request for any related Mid-America Christian University Department of Public Safety report may be denied and information of a personal nature will be withheld or redacted where the public disclosure of such information would constitute an invasion of privacy.

OFF-CAMPUS CRIME

If the Oklahoma City Police Department is contacted about criminal activity occurring off-campus involving a member of the Mid-America Christian University community, the Oklahoma City Police Department may notify the Mid-America Christian University Department of Public Safety. However, there is no official policy requiring such notification. Individuals in these cases may be subject to arrest by Oklahoma City Police Department and subject to Mid-America Christian University judicial proceedings through the Office of Student Life.

ACCESS TO CAMPUS FACILITIES

During business hours, MACU will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all MACU facilities is by key or key card, if issued, or by admittance via the Mid-America Christian University Department of Public Safety or Residence Life staff. In the case of periods of extended closing, the university will admit only those with prior written approval to all facilities. Some Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock. Some facilities may have individual hours, which may vary at different times of the year. These facilities may be secured according to schedules developed by the department responsible for the
facility. Emergencies may necessitate changes or alterations to any posted schedules. Areas identified as problematic have security surveys conducted of them. Administrators from the Vice President's Office, Physical Plant, Student Life, and other concerned areas review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, the Directors of Facilities, Director of Student Life and Mid-America Christian University Department of Public Safety, meet monthly to discuss issues of pressing concern.

MAINTENANCE OF CAMPUS FACILITIES

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Mid-America Christian University Peace officers regularly patrol and report malfunctioning lights and other unsafe physical conditions to Facilities for correction. Other members of the Mid-America Christian University community are helpful when they report equipment problems to the Mid-America Christian University Department of Public Safety or Physical Plant at (405) 694-5242 or online at: http://helpdesk2.macu.edu/submission_forms/hazard_incident_report.php

ALCOHOL AND DRUG POLICIES

Mid-America Christian University seeks to encourage and sustain an academic environment that respects individual freedoms and promotes the health, safety, and welfare of its students, faculty, staff and visitors. These participants are expected to know and follow the applicable laws and all Mid-America Christian University rules and regulations. Each person is responsible for his/her own behavior. The Mid-America Christian University enforces compliance with state law and alcoholic beverage laws on campus and at University-sponsored activities.

In keeping with Mid-America Christian University’s (MACU) commitment to provide a safe and healthy academic and work environment, the University maintains a drug and alcohol free campus. The University will not permit drugs or alcohol use on its property or while acting in a capacity representing the University. This policy applies to all property (both the interior and exterior of such property) owned, operated, or managed by the University, including all buildings, facilities and grounds. Such premises include, but are not limited to University housing, athletic facilities, parking lots, offices, classrooms, restrooms, hallways, stairwells, driveways, sidewalks and lawns. This policy also applies to vehicles owned or leased by the University or under university control, as well as at any off-property university-sponsored meeting or event.

ALCOHOL AND DRUG ABUSE EDUCATION PROGRAMS

The university has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse
including dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions.

The MACU Department of Public Safety provides an overall coordination of the Drug-Free School Program. However, many services are the responsibility of other areas of the institution.

These include:

Alcohol and Drug Education: Student Affairs Staff Members, Office of Student Life, University Library, Department of Public Safety

Student Affairs Staff Members, Office of Student Life, and Campus Ministries.

Counseling Services: Referrals by Office of Student Life, Campus Ministries, as well as any other faculty and staff member.

Mid-America Christian university values the holistic care of our students. For this reason, upon counselor availability, we are committed to providing confidential counseling free of charge for all of our College of Arts and Sciences students as well as any College of Adult and Graduate Studies students able to drive to the university’s main location for sessions. Counseling services are provided by Graduate students in the Master of Science in Counseling program completing the practicum/internship portion of their program. The students are under supervision by both a licensed on-site supervisor as well as their university supervisor who is also a licensed practitioner. To make an appointment contact Dorothy Koglin at (405) 692-3160. Additional support is available to students who live in the residence halls. Residential students have access to professional resident directors and a staff of student residence hall assistants that also live in the residence halls. The trained personnel are skilled in perceiving and providing programs and interventions to enhance spiritual, social and emotional growth.

Referral Services: Office of Student Life, Department of Public Safety, Campus Ministry

College Disciplinary Actions: Vice President for Student Engagement & Success, Director of Student Life, or Residence Directors

**LOST AND FOUND**

The Mid-America Christian University Department of Public Safety lost and found is located in the Fowler Center. Additionally, there are lost and found areas located in other campus buildings. After a certain period of time, all personnel are encouraged to forward any found items to the Mid-America Christian University Department of Public Safety to maintain a central location for persons seeking lost property.

Mid-America Christian University Department of Public of Safety Policy on for lost property:

1. When a citizen locates found property, state law requires that officers give the citizen the option of retaining or relinquishing any future claim to the property. There is no legal
distinction between found property and potential evidence. If potential evidence cannot be connected to a specific crime it must be handled as found property.

2. If the found property is not known to be evidence in a crime and the citizen wishes to retain it or turn it in to the Mid-America Christian University Department of Public Safety, officers will follow these steps:

a. Complete the Citizen Property Registration Form in lieu of a Report and obtain the citizen’s signature of the form.

b. If the citizen refuses to sign the Citizen Property Registration form but wants to keep the property the officer will write “Refused to Sign” on the Citizen Property Registration form.

c. Leave the found property with the citizen

d. Submit the Citizen Property Registration form with a proper case number to a supervisor or approval.

e. Forward the approved Citizen Property Registration form to Communications for data entry.

f. Found property will only be placed in departmental property room with a completed Property Receipt if the “finder” relinquishes any future claim to the property.

Disposition of Property:

1. Property held in the property room, as “evidence” will be maintained until such time as the property is no longer needed for the criminal case. Authorization to dispose of “evidence” should be obtained from the Criminal Investigations Division prior to disposing of any “evidence”.

2. Every effort should be made to return property to its rightful owner. When an owner cannot be located, or the property is unclaimed, (particularly in cases of “found property”) the property may be disposed of in accordance with state statute and/or city ordinance.

3. Narcotics evidence no longer needed for court, will be transferred to the O.S.B.I. for destruction. All other property will be disposed of in the proper manner. Particular attention should be paid to proper disposal of potentially hazardous materials.

Inquiries about lost and found property can be made by calling (405) 694-5242.
DISCIPLINARY PROCEEDINGS (TITLE IX)

Anyone can report any instances of sexual harassment and sexual violence, as well as other crimes or violations of the Student Code of Conduct, to Student Life in Main Building A146 or at (405) 692-5242, as well as the Title IX Coordinator. A student, faculty member or staff member who has a complaint against a student, faculty, staff member or other individual involving a violation of this policy or of retaliation should contact the Title IX Coordinator. Faculty and staff who have reason to believe that a violation to this policy has occurred are required to report such concerns under Title IX. Although there is no specific time limit for reporting a suspected violation of this policy, an employee or student who believes that he or she has been subjected to conduct that violates this policy or another student or employee has been subjected to a violation, is encouraged to contact the Coordinator as soon as possible after the alleged act to discuss the available options for proceeding.

If either the victim or the accused are students, the incident will be addressed through the Student Conduct process once a complaint is filed.

Mid-America Christian University strongly encourages individuals to report any instance of sexual harassment and sexual violence to the police.

SEX OFFENSES, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis. Periodically during the academic year the Mid-America Christian University Department of Public Safety, in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault, theft, and vandalism, as well as educational sessions on personal safety and residence hall security. MACU Training Division teaches a personal safety class in the fall and spring semesters. It is a comprehensive course that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training.

Mid-America Christian University prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as defined in the “Definitions” section on Pages 26-29.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness pamphlets, security alert posters, displays, videos, and articles and advertisements in university and student newspapers.

When time is of the essence, information is released to the university community through MACU Blackboard Connect (text message) may also be posted throughout campus, through computer memos sent over the university's electronic mail system.

PROGRAMS

What’s Victoria’s Secret Anyway? – Women Only:
This is an hour and a half conversation about the power of sexual images, the way women can become addicted to that power and the temptation to manipulate with it. We talked about God’s design for sex and body. We also addressed the distortion and brokenness when that design is either given too freely or taken by violence.

What Women Want? – Men Only:
This is also an hour and a half conversation about the design/intent for sex, the impact of pornography on relationships and the view of women, and the male body image.

Sex Life – Engaged and Married Couples:
A lunch conversation about healthy sexuality with the context of marriage.

Title IX Training:
In new student orientation, students attend a required session on Title IX where they learn about their rights and responsibilities under Title IX to help prevent sexual assault and discriminatory harassment. A key component to this training is educating them on the issue of consent.

Personal Safety and Self Defense:
Chief Joe Koerner with the MACU Police Department taught in the Fall Semester of 2014. The class provides an opportunity to learn a system of practical, proven self-defense techniques and educate the individual in the strategies of personal safety and awareness. This system includes powerful street self-defense, unarmed weapons defense, defense from the ground, and effective use of your environment and defense tools found in our everyday world. Don't be a helpless victim of a violent attack. Learn to protect yourself and your loved ones.

Domestic Violence, Sexual Assault 101:
Chief Koerner discussed what domestic violence is, the different types of abuse in relationships and danger indicators. He will also discuss what sexual assault is, what steps to take to prevent sexual assault on campus and off and the role of the bystander.

Impaired Driving Awareness:
Sergeant Michael Randall discussed impaired driving (alcohol and drugs) to college level students and adults. The course designed to raise awareness of using substances that could impair the ability to make safe decisions while driving.

Driver Safety Course:
Sergeant Michael Randall facilitates a course for participants to receive practical strategies to reduce collisions, related injuries, fatalities and costly repairs. This course stresses the importance of attitude in crash prevention and reinforces good, sensible driving skills that participants already have. Most importantly, it clearly demonstrates the consequences of the poor choices drivers make behind the wheel. This half-day course emphasizes the importance of keeping our roads safe.

Mid-America Christian University prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as defined in the Definitions section on Page26-29. Mid-America Christian University further prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as defined under Oklahoma law, set forth in the attached Appendix A.
**Victim Information**

Victims of sexual assault are those persons from whom consent for the sexual content has either been forcibly taken or not actively gained by the accused assailant. If you are a victim of sexual violence, you are not alone and you are in no way responsible for your assault. Below is a definition of effective consent.

**Definition of Consent**

Effective Consent is:
- informed;
- freely and actively given;
- mutually understandable words or actions; and
- indicates a willingness to participate in mutually agreed upon sexual activity.

**What to do if you are a Victim of Sexual Violence**

a. If you are not safe and need immediate help, call the police. If the incident happened on campus, call the Mid-America Christian University Department of Public Safety at (405) 694-5242. To assist students in the process of gaining off-campus resources, particularly off-campus law enforcement help, MACU has a victims’ advocate. The Victims Advocate is available to connect victims to off-campus resources and support.

b. Do what you need to do to feel safe. Go to a safe place or contact someone with whom you are comfortable. You can call the Oklahoma City Rape Crisis Center at (405) 943-7273 to get advice and discuss options for how to proceed.

c. Do not shower, bathe, douche, change or destroy clothes, eat, drink, smoke, chew gum, take any medications or straighten the room or place of the incident. Preserving evidence is critical for criminal prosecution. Although you may not want to prosecute immediately after the incident, that choice will not be available without credible evidence. The evidence collected can also be useful in the campus conduct process.

d. Go to the St. Anthony Healthplex South (I-44 and S.W. 134th Street, (405) 815-5600) to receive care for any physical injuries that may have occurred. While in the emergency room, treatment will be provided for sexually transmitted diseases and to prevent pregnancy. The medical facility does not have a SANE nurse onsite; however a special room is available where a SANE nurse is teleconferenced. A SANE nurse is defined as a qualification for forensic nurses who have received special training to conduct sexual assault evidentiary exams for rape victims.
e. If you call the Oklahoma City Rape Crisis Center at (405) 943-7273 a sexual assault nurse examiner (SANE), a police officer and a rape volunteer advocate will be sent to the exam site.

f. Upon arrival at St. Anthony Healthplex South, you will be taken to a private exam area. The nurse, advocate, and police officer will be directed to this same location. You will be examined to treat any injuries and to gather evidence.

g. The rape advocate will support you throughout the entire exam, which will be performed by the nurse. The advocate will provide a packet of written materials that contains information about common reactions to rape, follow-up medical needs, and support services.

On and Off Campus Resources

Sexual violence can be very emotionally disruptive, and it takes time to come to terms with such a major stress. In addition to support that may be found in family and friends, the following agencies and departments can serve as resources for you.

It is important to be aware that different individuals who you may contact for assistance following an incident may have different responsibilities regarding confidentiality, depending on their position. Under state law, some individuals can assure the victim of confidentiality, including counselors and certified victims’ advocates. In general, however, any other institution employee cannot guarantee complete confidentiality, unless specifically provided by law. As is the case with all colleges and universities, Mid-America Christian University must balance the needs of the individual victim with an obligation to protect the safety and well-being of the community at large.

Victim Advocate - Confidential Reporting Option
The Victim Advocate can confidentially provide students with information about on or off campus resources available to victims.

Victim Advocate
Officer Joel Johnson
Mid-America Christian University
Fowler Center (North Entrance)
405-692-3100

Victims are encouraged to contact the Mid-America Christian University Department of Public Safety (405) 694-5242 and/or the Office of Student Life (405) 692-3242 for assistance in locating available resources in areas such as counseling, health, mental health, victim advocacy and/or legal assistance on and off campus. At the present time, other than pastoral counseling, MACU does offer counseling, health, mental health, victim advocacy, or legal assistance services. With the understanding that MACU does
not endorse any specific individual, group, or organization, here is a list of some available community services that a victim may wish to contact about services offered:

Cleveland County District Attorney’s Office
405-321-8268

Cleveland County Sheriff’s Office
405-701-8888

Heartland Health – Provides Referral and Support
1-800-273-TALK (8255)

Norman Domestic Violence Crisis Line
405-701-5540

Norman Rape Crisis Center – Women’s Resource Center
405-701-5660

Oklahoma City Fire and Medical
Emergency 911

Oklahoma City Police Department
Emergency 911
Non-Emergency 405-231-2121

Oklahoma City Rape Crisis Center – YWCA
405-943-7273

Oklahoma Coalition Against Domestic Violence and Sexual Assault
405-524-0700

Oklahoma County District Attorney’s Office
405-713-1639

OK VINE
Criminal Tracking and Victim Notification
1-877-OK2-VINE
www.vinelink.com

Rape Hotline
405-943-7273

Oklahoma Safeline
Domestic Violence, Sexual Assault, or Stalking
1-800-522-SAFE

Suicide Hotline
1-800-273-TALK (8255)
1-800-SUICIDE (784-2433)

Other Local Services Available To Victims

Mid-America Christian University Department of Public Safety
(405) 694-5242

Oklahoma City Police Department
(405) 231-2121

Mid-America Christian University Student Life Office
(405) 694-3242

Title IX Coordinator
(405) 692-3275

Medical Services
It is important to have a thorough medical examination after a sexual assault even if you do not have any apparent physical injuries. Medical providers can treat any injuries and provide tests for sexually transmitted diseases.

St. Anthony Healthplex South (off-campus)
1-44 and S.W. 134th Street
(405) 815-5600

Additional information on resources as well as educational information on sexual violence prevention can be found at:

https://www.whitehouse.gov/1is2many

Also, refer to http://notalone.gov for more information and resources.

Interim Measures

The Title IX Coordinator can put in place interim measures for student victims of sexual violence as needed. A formal complaint does not need to be submitted to have interim measures put in place. Mid-America Christian University will maintain as confidential any interim measures provided as long as it does not impair the ability to provide the interim measures.
a. **Assistance in Reporting:** Mid-America Christian University Department of Public Safety can assist you in filing a complaint with the institution conduct process and the appropriate law enforcement agencies against the student(s) who caused harm.

b. **No Contact Order:** Mid-America Christian University Department of Public Safety can put in place a No Contact Order between the complainant and the respondent, which would prohibit contact between both parties through any means of communication, as well as not having others make contact on their behalf.

c. **Emergency Protective Order:** Mid-America Christian University Department of Public Safety can assist you in filing for an Emergency Protective Order in court with our victims’ advocates. This is a court-ordered petition that prohibits contact between the complainant and respondent.

d. **Safety Measures:** Student life can coordinate any reasonable arrangements that are necessary for your ongoing safety. This includes transportation arrangements or providing an escort.

e. **Living Arrangements:** Student Life can assist in changing your on-campus living arrangements or that of the accused to ensure safety and a comfortable living situation.

f. **Academic Arrangements:** Student Life can assist in adjusting your academic schedule or that of the accused as well as assist in providing access to academic support services.

g. **Other Interim Measures:** Student Life can coordinate any reasonable arrangements to address the effects of the sexual violence on you, including connecting you with counseling, health care, or academic support resources.

When Student Conduct becomes aware of a student who potentially could have been a victim of sexual violence, they will contact the victim in writing through Mid-America Christian University email to share these interim measures, reporting options and other resources available. This will be done no matter the location of the incident.

**Reporting**

All forms of sexual violence should be reported, no matter the severity. Mid-America Christian University’s primary concern is safety; therefore individuals should not be deterred in reporting even if the use of alcohol or other drugs was involved.

Mid-America Christian University encourages victims of sexual violence to talk to someone about what happened so they can receive support and so that the institution can respond appropriately. Mid-America Christian University offers both confidential reporting and non-confidential reporting options. It is important to be aware that different individuals who victims can contact for assistance following an incident may have different responsibilities regarding confidentiality, depending on their position. Under state law, some individuals can assure a
victim of confidentiality, including counselors and certified victims’ advocates. In general, however, any other institution employee cannot guarantee complete confidentiality, unless specifically provided by law. As is the case with all colleges and universities, the institution must balance the needs of the individual victim with an obligation to protect the safety and well-being of the community at large.

Different employees on campus have different abilities to maintain a victim’s request for confidentiality.

- Some are required to maintain near complete confidentiality; talking to them is sometimes called a “privileged communication.”

- Other employees may talk to a victim in confidence, and generally report only that an incident occurred without revealing any personally identifying information. Disclosures to these employees will not trigger an institution investigation into an incident against the victim’s wishes. This report is done through a Clery Report and does not include the victim’s name or other identifying information.

- Thirdly, some employees are required to report all the details of an incident (including the identities of both the victim and alleged perpetrator) to the Title IX Coordinator.

A. Confidential Reporting Options
Confidential reporting options provide students with the ability to confidentially report and discuss an instance of sexual violence without their information being shared with others. Please note confidential reporting limits the institution’s ability to respond to incidents.

Professional Counselors
Professional and licensed counselors who provide mental health counseling (including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX coordinator without a victim’s permission.

Victim Advocate
Victims can visit with the Victim Advocate to learn about resources available on or off campus. The Victim Advocate is not required to report any information about an incident to the Title IX Coordinator without a victim’s permission. However, the Victim Advocate will report incidents to Mid-America Christian University Department of Public Safety for the purpose of the Clery Act.

B. Non-Confidential Reporting Options
When an instance of sexual violence is reported to a “responsible employee” the reporter can expect the incident will be reported to the Title IX Coordinator. A responsible employee must report to the Title IX Coordinator all relevant details about the alleged sexual harassment or sexual violence shared by the victim including names, date, time and specific location of the alleged incident.
To the extent possible, information reported to a responsible employee will be shared only with people responsible for handling the institution’s response to the report. A responsible employee should not share information about the victim to law enforcement. All members of the MACU faculty and staff are considered responsible employees except for those otherwise covered under the confidential reporting clause.

When a victim tells a responsible employee about an incident of sexual violence, the victim has the right to expect the institution will investigate the alleged sexual violence, end any sexual violence, prevent the sexual violence from reoccurring, and educate on sexual violence.

Before a victim reveals any information to a responsible employee, the employee should ensure that the victim understands the employee’s reporting obligations and if the victim wants to maintain confidentiality, then the student should be directed to a confidential resource.

To quickly report an incident, please contact the below individuals.

Title IX Coordinator
TitleIX@macu.edu
405-692-3275
Jessica Rimmer

Department of Public Safety
publicsafety@macu.edu
405-692-3100
Chief Joe Koerner

Requests for Confidentiality from a Non-Confidential Reporter

If a victim discloses an incident to a responsible employee but wishes to maintain confidentiality or requests that no investigation into a particular incident be conducted or conduct action taken, Mid-America Christian University must weigh that request against the obligation to provide a safe environment for all students, including the victim.

If the institution honors the request for confidentiality, a victim must understand that the institution’s ability to meaningfully investigate and respond to the incident may be limited.

Although rare, there are times when the University may not be able to honor a victim’s request in order to provide a safe environment for all students.

The university will weigh pattern, predation, threat and violence in order to determine whether or not a victim’s wishes to non-investigate the report. When weighing a victim’s request for confidentiality or that no investigation or conduct process be pursued, the following will be considered by the Title IX Coordinator, hereby referred to as ‘the institution’:

• The increased risk that the alleged respondent will commit additional acts of sexual or other violence, such as:
  o whether there have been other sexual violence complaints about the same alleged respondent;
  o whether the alleged respondent has a history of arrests or records from a prior school indicating a history of violence;
The presence of one or more of these factors could lead the institution to investigate and, if appropriate, pursue conduct action. If none of these factors is present, the institution will likely respect the victim’s request for confidentiality.

If it is determined that the institution cannot maintain a victim’s confidentiality, the institution will inform the victim prior to starting an investigation. Mid-America Christian University will remain ever mindful of the victim’s well-being, and will take ongoing steps to protect the victim from retaliation or harm and work with the victim to create a safety plan. The institution may not require a victim to participate in any investigation or conduct process. Retaliation against the victim, whether by students or institution employees, will not be tolerated.

**Reporting to the Police**

Mid-America Christian University strongly encourages individuals to report sexual violence and any other criminal offenses to the police. This does not commit you to prosecute but will allow the gathering of information and evidence. The information and evidence preserve future options regarding criminal prosecution, institution conduct actions, and/or civil actions against the perpetrator.

If the incident happened on campus, it can be reported to the Mid-America Christian University Department of Public Safety in Fowler Center or at (405) 694-5242. If the incident occurred elsewhere in Oklahoma City it can be reported to the Oklahoma City Police Department at 219 E. Main Street Oklahoma City, Ok or at (405) 231-2121 or to the Director of Public Safety. If the incident happened anywhere else, it can be reported to the local law enforcement with jurisdiction in the location where it occurred.

Please know that the information you report can be helpful in supporting other reports and preventing further incidents.
MISSING STUDENT NOTIFICATION

In accordance with Section 485 of the Higher Education Act, 20 U.S.C. § 1092(j), Mid-America Christian University has developed this investigation and notification policy regarding students who reside in campus housing and have been reported as missing.

If a member of the Mid-America Christian University community has reason to believe that a student who resides in on-campus housing is missing for an unexplained amount of time, he or she should immediately notify the Mid-America Christian University Department of Public Safety at 405-694-5242. Mid-America Christian University Department of Public Safety will generate a missing person report, initiate an investigation, and notify the Vice President for Student Engagement and Success and the Director of Student Life as soon as possible. Students residing in on-campus housing may register a general emergency contact to be contacted by the Vice President for Student Engagement and Success or the Director of Student Life in the event the student is determined to be missing. If a student has identified such an individual, the Vice President for Student Engagement and Success or the Director of Student Life will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so by contacting the Student Life Office at 405-692-3242. A student’s confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation. After investigating a missing person report, should Mid-America Christian University Department of Public Safety determine that the student has been missing for 24 hours, Mid-America Christian University Department of Public Safety will notify Oklahoma City PD and the Vice President for Student Engagement and Success or the Director of Student Life will notify the student’s emergency contact, no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, the Vice President for Student Engagement and Success or the Director of Student Life will notify the student’s parent or legal guardian immediately after Mid-America Christian University Department of Public Safety has determined that the student has been missing for 24 hours.

CONTACT INFORMATION

Mid-America Christian University Department of Public Safety
(405) 694-5242

Student Life
(405) 692-3242

Title IX Coordinator
(405)694-3275 / Vice President for Student Engagement and Success, Jessica Rimmer
ANNUAL FIRE SAFETY REPORT

To help assure your safety, all University buildings, including residence halls, have clearly marked and illuminated emergency exit signs, which indicate evacuation routes. In some buildings, these signs remain illuminated at all times; in other buildings, they become illuminated when a fire alarm is activated or the power is disrupted. The University regularly tests the lighting in these signs to assure that it is adequate day and night. Additionally, buildings have emergency lighting systems, which provide illumination for a short period of time sufficient to permit evacuation.

To acquaint everyone with the sound of the fire alarm and the exit routes to be followed, the Mid-America Christian University Department of Public Safety will conduct unannounced fire drills on at least an annual basis. It is each employee’s responsibility to make sure he/she knows the proper evacuation routes. Additionally, faculty members and supervisors assume the role of monitors/coordinators for their students and subordinates during such drills or actual emergencies. Therefore, faculty members/supervisors should:

1. Inform students/subordinates of the location of and routes to area exits prior to an emergency.
2. Inform students/subordinates of the location of the nearest fire extinguisher prior to an emergency. If a fire is small, contained, and you are trained with the use of a fire extinguisher and are not compromising your safety, you may try to extinguish it.
3. Instruct students/subordinates to evacuate calmly and quietly when notified by fire alarm activations or by the Mid-America Christian University Department of Public Safety.
4. Ensure that priority is given to safety. Take only your essential belongings with you. Assist with evacuating persons with disabilities.
5. Ensure that classroom/office doors are closed and overhead lights turned off after everyone has evacuated.
6. Instruct students/subordinates to walk, not run, during evacuation.
7. Advise students/subordinates to use the stairs, not elevators, during evacuation.
8. Assemble as a group, based upon the previously designated evacuation areas at least 500 feet away from the building. Do not assemble near fire lanes, hydrants, doors, and streets, where you might impede the access of emergency responders.

9. Instructors/supervisors shall report anyone unaccounted for to the Mid-America Christian University Department of Public Safety immediately.

10. Remain as a group and wait for further instructions. The Mid-America Christian University Department of Public Safety will inform all concerned when the building is safe for re-entry.

If you become trapped in an office or building, try to gain access to a window. If possible, place something at the bottom of the door to reduce smoke from entering the room. Since smoke rises, remain as low to the floor as possible. Communicate your location to the Mid-America Christian University Department of Public Safety any way you can.

**Fire Prevention Policies:**

1. Coffee pots, crock-pots, hot pots, blenders, refrigerators that do not exceed 36”, and other appliances without an open heat source are permitted in the suite. Although refrigerators are provided, students may bring up to one additional refrigerator per room. If microwaves are provided in a residence room, additional microwaves are not permitted.

2. Hibachis and grills may be used only in the courtyards in the designated area. Ashes or coals must be disposed of properly.

3. Broiler ovens, hot plates, toaster ovens, and electric skillets are not permitted.

4. Space heaters are not permitted unless approved by the Director of Facilities.

5. Abusive, hazardous, or offensive use of any appliance may result in disciplinary action.

6. Any appliance with frayed cords is prohibited and will be removed from the suite.

7. Electric potpourri pots, candle warmers, canned fuel, and Scentsy are prohibited.

8. Cooking appliances must be cleaned immediately after use.

9. Fireworks or explosives are prohibited.

10. Smoking in the residence halls is prohibited.
11. No candle, incense burning, or open coils or open flame devices will be permitted.

12. To avoid potential fire hazards, all extension cords must be a fused trip (power strips or surge protectors).

**Combustibles:**
If you use combustibles in decorating your room, such as fabrics, cardboard or similar materials, please ensure the items are flameproof or flame retardant. Purchase only UL-approved or FM-approved material marked “fireproof” or “flame retardant.”

**Emergency/Safety Equipment:**
Tampering, damaging, or inhibiting the use of emergency/safety equipment in any residence hall is prohibited. Residents may not use emergency equipment for any purpose other than emergency use. Residents involved in such activity will be subject to disciplinary action.

**Fire Detection System & Sprinkler System:**
All six buildings of Residence Complex East and Residence Complex West are wired on the same fire system and alarm. Each residence hall room is equipped with heat and smoke detectors, audible and visual alert devices, and a fire alarm pull station. Sprinkler systems have been installed for added safety in each room. The alarm system is monitored by Firetrol Protection Systems, who in turn notifies the Oklahoma City Fire Department and MACU Police Department.

**Fire Alarm Tests and Fire Drills:**
MACU’s policy is that fire alarm systems are to be tested, and fire drills are to be held, on at least an annual basis.

**Reporting:**
All fires should be reported to Mid-America Christian University Department of Public Safety by dialing 711 from a campus landline or (405) 694-5242 from a standard phone or cell phone.

**Plans for Future improvements in Fire Safety if any:**
There are no plans at this time.

**SUMMARY OF FIRES**
1. Dorm A – 0
2. Dorm B – 0
3. Dorm C – 0
4. Dorm E – 0
ANNUAL FIRE STATISTICS: 2012 -2014

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Total Fires Reported For</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
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<tr>
<td></td>
<td>Number of Fires</td>
<td>Cause of Fire</td>
<td>Number of Injuries</td>
<td>Property Damage</td>
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<tr>
<td>New Residence Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dorm A</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dorm B</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dorm C</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dorm E</td>
<td>0</td>
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<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Specifications for On-Campus Facility Fire Systems

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<thead>
<tr>
<th>Residence Hall</th>
<th>Fire Safety Control System</th>
<th>Location of Sprinklers</th>
<th>Alarm Types</th>
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</thead>
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<tr>
<td>New Residence Hall</td>
<td>Firetrol Protection Systems Reports to Oklahoma City FD and MACU PD</td>
<td>Common Areas, Bathrooms, Bedrooms</td>
<td>Heat and Smoke Activated, Pull Station, Audio Visual</td>
</tr>
<tr>
<td>Dorm A</td>
<td>Firetrol Protection Systems Reports to Oklahoma City FD and MACU PD</td>
<td>Common Areas, Bathrooms, Bedrooms</td>
<td>Heat and Smoke Activated, Pull Station, Audio Visual</td>
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<tr>
<td>Dorm B</td>
<td>Firetrol Protection Systems Reports to Oklahoma City FD and MACU PD</td>
<td>Common Areas, Bathrooms, Bedrooms</td>
<td>Heat and Smoke Activated, Pull Station, Audio Visual</td>
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<tr>
<td>Dorm C</td>
<td>Firetrol Protection Systems Reports to Oklahoma City FD and MACU PD</td>
<td>Common Areas, Bathrooms, Bedrooms</td>
<td>Heat and Smoke Activated, Pull Station, Audio Visual</td>
</tr>
<tr>
<td>Dorm E</td>
<td>Firetrol Protection Systems Reports to Oklahoma City FD and MACU PD</td>
<td>Common Areas, Bathrooms, Bedrooms</td>
<td>Heat and Smoke Activated, Pull Station, Audio Visual</td>
</tr>
</tbody>
</table>
APPENDIX A

Definitions under Oklahoma law:

**Dating violence** is not defined in Oklahoma; however, violence against a person with whom the perpetrator is in a dating relationship is considered domestic violence, defined below. A **dating relationship** is defined as: a courtship or engagement relationship. For purposes of this act, a casual acquaintance or ordinary fraternization between persons in a business or social context shall not constitute a dating relationship.

22 Okla. Stat. § 60.1.

**Domestic violence** is not defined in Oklahoma law. However, the criminal definition of **domestic abuse** is defined as: Any person who commits any assault and battery against a current or former spouse, a present spouse of a former spouse, a former spouse of a present spouse, parents, a foster parent, a child, a person otherwise related by blood or marriage, a person with whom the defendant is or was in a dating relationship as defined by Section 60.1 of Title 22 of the Oklahoma Statutes, an individual with whom the defendant has had a child, a person who formerly lived in the same household as the defendant, or a person living in the same household as the defendant shall be guilty of domestic abuse.


**Sexual assault:**

a. rape, or rape by instrumentation, as defined in Sections 1111, 1111.1 and 1114 of this title, or
b. forcible sodomy, as defined in Section 888 of this title.


**Rape (as used in the definition for “sexual assault”):**

A. Rape is an act of sexual intercourse involving vaginal or anal penetration accomplished with a male or female who is not the spouse of the perpetrator and who may be of the same or the opposite sex as the perpetrator under any of the following circumstances:

1. Where the victim is under sixteen (16) years of age;

2. Where the victim is incapable through mental illness or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
3. Where force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person;

4. Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;

5. Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;

6. Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;

7. Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim; or

8. Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system.

9. Rape is an act of sexual intercourse accomplished with a male or female who is the spouse of the perpetrator if force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person.

21 Okla. Stat. § 1111

Rape by instrumentation (as used in the definition of “sexual assault”):
Rape by instrumentation is an act within or without the bonds of matrimony in which any inanimate object or any part of the human body, not amounting to sexual intercourse is used in the carnal knowledge of another person without his or her consent and penetration of the anus or vagina occurs to that person. Provided, further, that at least one of the circumstances specified in Section 1111 of this title has been met; further, where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in conduct prohibited by this section of law with a person who is eighteen (18) years of age or older and is an employee of the same school system, or where the victim is under the legal custody or supervision of a state or federal agency, county, municipal or a political subdivision and engages in conduct prohibited by this section of law with
a federal, state, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim, consent shall not be an element of the crime. Except for persons sentenced to life or life without parole, any person sentenced to imprisonment for two (2) years or more for a violation of this section shall be required to serve a term of post-imprisonment supervision pursuant to subparagraph f of paragraph 1 of subsection A of Section 991a of Title 22 of the Oklahoma Statutes under conditions determined by the Department of Corrections. The jury shall be advised that the mandatory post-imprisonment supervision shall be in addition to the actual imprisonment.


**Forcible sodomy (as used in the definition of “sexual assault”):**

A. Any person who forces another person to engage in the detestable and abominable crime against nature, pursuant to Section 886 of this title, upon conviction, is guilty of a felony punishable by imprisonment in the custody of the Department of Corrections for a period of not more than twenty (20) years. Except for persons sentenced to life or life without parole, any person sentenced to imprisonment for two (2) years or more for a violation of this subsection shall be required to serve a term of post-imprisonment supervision pursuant to subparagraph f of paragraph 1 of subsection A of Section 991a of Title 22 of the Oklahoma Statutes under conditions determined by the Department of Corrections. The jury shall be advised that the mandatory post-imprisonment supervision shall be in addition to the actual imprisonment. Any person convicted of a second violation of this section, where the victim of the second offense is a person under sixteen (16) years of age, shall not be eligible for probation, suspended or deferred sentence. Any person convicted of a third or subsequent violation of this section, where the victim of the third or subsequent offense is a person under sixteen (16) years of age, shall be punished by imprisonment in the custody of the Department of Corrections for a term of life or life without parole, in the discretion of the jury, or in case the jury fails or refuses to fix punishment then the same shall be pronounced by the court. Any person convicted of a violation of this subsection after having been twice convicted of a violation of subsection A of Section 1114 of this title, a violation of Section 1123 of this title or sexual abuse of a child pursuant to Section 843.5 of this title, or of any attempt to commit any of these offenses or any combination of said offenses, shall be punished by imprisonment in the custody of the Department of Corrections for a term of life or life without parole.

B. The crime of forcible sodomy shall include:

1. Sodomy committed by a person over eighteen (18) years of age upon a person under sixteen (16) years of age; or

2. Sodomy committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime; or

3. Sodomy accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the victim or the person committing the crime; or
4. Sodomy committed by a state, county, municipal or political subdivision employee or a contractor or an employee of a contractor of the state, a county, a municipality or political subdivision of this state upon a person who is under the legal custody, supervision or authority of a state agency, a county, a municipality or a political subdivision of this state; or

5. Sodomy committed upon a person who is at least sixteen (16) years of age but less than twenty (20) years of age and is a student of any public or private secondary school, junior high or high school, or public vocational school, with a person who is eighteen (18) years of age or older and is employed by the same school system.


**Stalking:**
Any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that:

1. Would cause a reasonable person or a member of the immediate family of that person as defined in subsection F of this section to feel frightened, intimidated, threatened, harassed, or molested; and

2. Actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested,

upon conviction, shall be guilty of the crime of stalking, which is a misdemeanor punishable by imprisonment in a county jail for not more than one (1) year or by a fine of not more than One Thousand Dollars ($1,000.00), or by both such fine and imprisonment

F. For purposes of this section:

1. “Harasses” means a pattern or course of conduct directed toward another individual that includes, but is not limited to, repeated or continuing unconsented contact, that would cause a reasonable person to suffer emotional distress, and that actually causes emotional distress to the victim. Harassment shall include harassing or obscene phone calls as prohibited by Section 1172 of this title and conduct prohibited by Section 850 of this title. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose;

2. “Course of conduct” means a pattern of conduct composed of a series of two (2) or more separate acts over a period of time, however short, evidencing a continuity of purpose. Constitutionally protected activity is not included within the meaning of “course of conduct”;

3. “Emotional distress” means significant mental suffering or distress that may, but does not necessarily require, medical or other professional treatment or counseling;

4. “Unconsented contact” means any contact with another individual that is initiated or continued without the consent of the individual, or in disregard of that individual's expressed desire that the
contact be avoided or discontinued. Constitutionally protected activity is not included within the meaning of unconsented contact. Unconsented contact includes but is not limited to any of the following:

a. following or appearing within the sight of that individual,
b. approaching or confronting that individual in a public place or on private property,
c. appearing at the workplace or residence of that individual,
d. entering onto or remaining on property owned, leased, or occupied by that individual,
e. contacting that individual by telephone,
f. sending mail or electronic communications to that individual, and
g. placing an object on, or delivering an object to, property owned, leased, or occupied by that individual; and

5. “Member of the immediate family”, for the purposes of this section, means any spouse, parent, child, person related within the third degree of consanguinity or affinity or any other person who regularly resides in the household or who regularly resided in the household within the prior six (6) months.