

# MACU LIBRARY

## Mission Statement

It is our goal to provide access to information as efficiently and conveniently as possible. We strive to meet the academic needs and leisure needs of the MACU community. The Library staff, in cooperation with MACU faculty, will provide instruction in basic information gathering, including learning the basics of database searching and critical thinking skills. These life-long learning skills are essential preparation to effectively function in this “information society.” Students are encouraged to utilize the services and resources of the library.

## Contact Information

Website: [library.macu.edu](http://library.macu.edu)

Email: [library@macu.edu](mailto:library@macu.edu)

Circulation Desk: 405-692-3174

ILL questions: 405-703-8241

## Hours of Operation

The Charles Ewing Brown library is open for study, research and computer lab usage during the following hours:

M-TH 7:30 a.m. – 10:00 p.m.

FRI 7:30 a.m. – 5:00 p.m.

SAT 1:00 p.m. – 5:00 p.m.

SUN 3:00 p.m. – 9:00 p.m.

\*Hours do change for holidays, inclement weather, and summer\*

Hours can be located on the library website and in the physical library. **The library website is available all the time for accessing resources.**

## Reference Services

A librarian is available anytime the library is open. Please do not hesitate to ask for assistance. We are here to help you find the information that you need. We also have a 24/7 reference service available through the **Ask the Library** link. When the library staff at MACU is available, we will staff the chat service and when we are not, a partner librarian will cover any library related questions you may have.

The **Library Search** tool at [library.macu.edu](http://library.macu.edu) is the best and fastest way to search for library resources. This tool will search all of the library’s databases, as well as the catalog, with one search.

## Resources

### Book Drop

The library currently does not have an outdoor book drop. The indoor book drop is located in the library, on the northeast corner of the Circulation Desk. Library materials may be returned in the book drop any time the library is open.

## Collaboration / Conference Rooms

The library offers 2 small collaboration rooms with a TV and HDMI hook up cables for up to four computers. There is a large conference room with a TV and an HDMI cable available for reservation to complete presentations. We have one additional room with no TV set up for a small group or individual to be utilized as well. Rooms are a first come first serve basis unless a reservation has been placed through the library.

## Databases

The library has access to many different online databases that cover a variety of topics, including some general reference databases. They are a great source of information when doing academic or leisure research.

## Educational Resource Center (ERC)

This room contains resources that gear more towards teacher education majors and patrons that homeschool. There are different resources that can be checked out for use in lesson planning as well as purchased for bulletin boards or research methods posters. This room can also act as an additional collaboration room if needed. For a list of items available for use or purchase, please contact the library. Some resources are also highlighted on our MACU Library YouTube Channel.

## Renewals

All circulating materials may be renewed twice for the same amount of time as the original loan, provided that no "hold" is in effect on the item. You may renew materials by phone (692-3174), e-mail ([library@macu.edu](mailto:library@macu.edu)), in person, or online through the library catalog.

## Holds

If any materials are not currently available for checkout, you can place a hold on the material. Once the material has been returned, the library will notify you via email when it is available for pick up at the Circulation Desk.

## Interlibrary Loan (ILL)

If you are unable to find materials you need, be aware that you have another option — interlibrary loan. This service is generally free, but if the lending library charges, the cost will be passed on to the patron (with approval of payment). Please keep in mind that you need to allow *up to 10-14 days* for receiving materials. Materials that can be requested include: books, journal articles, audiobooks, and Blu-Ray/DVD movies.

## OK-Share Program

If you are unable to find materials you need, the OK-Share program is another alternative for gaining access to what you are looking for. The OK-Share Program allows a patron to go in person and check materials out from any participating academic library in the state of Oklahoma. An OK-Share card is good for 6 months and must be used when checking out items from a participating library.