

# Mid-America Christian University

## Satisfactory Academic Progress Appeal

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2023-24

\_\_\_\_\_  
NAME

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
Student ID#

\_\_\_\_\_  
DATE

1. Use this form as a cover page.

2. Attach a typed letter of appeal which addresses the following:

- Please provide a detailed statement that includes the extenuating circumstances that occurred that prevented you from meeting Satisfactory Academic Progress standards. Valid reasons for an appeal may include: medical emergencies, severe personal illness or injury to the student or immediate family member, death of a relative, financial hardship and/or return for a second degree.
- The appeal must include supporting documentation **and** information about what has changed that will ensure academic success going forward. Examples of supporting documentation may include: medical documentation, letter of separation from employer, death certificate, police report, court documents and/or signed letter on official letterhead from a therapist, counselor, physician, clergy or other professional aware of the circumstances disclosed in the appeal. Examples of unacceptable documentation would include pictures and/or a letter from a family member or friend.

3. Return this completed form to the Financial Aid Office. Email: [financialaid@macu.edu](mailto:financialaid@macu.edu); or Mail: Mid-America Christian University, 3500 SW 119<sup>th</sup> St., Oklahoma City, OK 73170, Attn: Financial Aid Office.

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**\*\*OFFICE USE ONLY\*\***

Appeal Approved \_\_\_\_\_ Appeal Approved/Aid Modified \_\_\_\_\_ Appeal Denied \_\_\_\_\_

Comments from the Financial Aid Committee:

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\_\_\_\_\_  
Official Signature

\_\_\_\_\_  
Date